# Xetra Release 7.0 Trader Quick Reference Guide

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# Introduction

1

# Introduction

Xetra J-Trader is the standard java-based front end software provided by Deutsche Börse to Xetra participants. The software has been designed as a comprehensive, yet standardized and easy-to-use access tool to the Xetra trading platform.

This Quick Reference Guide provides users of Xetra J-Trader with an overview of the most important front end functions. To facilitate usage of this document, functional descriptions were limited to essential trading and information functions. Consequently, this document is subject to the following restrictions:

- Only certain parts of the market models used for trading on Xetra are described; for more details, please refer to the published market model documents (Xetra Market Model Stocks/Xetra Market Model Warrants/ Xetra XXL Market Model/Xetra BEST Market Model).
- The description of window components is restricted to the most important fields, columns and buttons. Also, the Quick Reference Guide is restricted to windows which comprise essential trading and quoting functions. For a full description of Xetra J-Trader functional features, please refer to the Exchange Trading System User Guide.
- This document does not contain any instructions on, or advice regarding, trading strategies the focus is strictly on the front end functions required for market views, order entry, order maintenance and trade reconciliation.



1.1

The following symbols are used as visual orientation aids. They appear in the left margin of the manual and provide additional assistance for orientation, e.g. how to retrieve important information or to find a step-by-step walkthrough more quickly.

### Symbol

### Description



Indicates navigation aids for different possibilities to access the windows described.



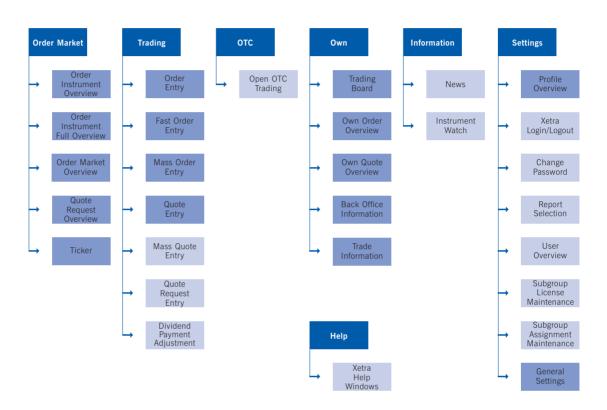
Indicates important information users need to know to understand a function in its full depth.



Indicates explanations referring to

- the mouse usage within the window to execute functions or to
- the existence of a context menu for a specific field and its access by using the right mouse button.

# Menu Structure





# Xetra Market Model (Excerpts)

#### 3.1 **Order Types**



All order sizes can be traded in Xetra, i.e., both round lots and odd lots are supported. A round lot is composed of round lot parts or multiples thereof; odd lots are composed of odd lot parts and possibly further round lot parts.

If an order consists of a round lot and an odd lot part, the assigned order size of the current trading form is taken into account for price determination. Both order parts have the same order number. The round lot part and/or the odd lot part of an order may change in the event of a partial execution.

An order modification leads to a new time priority if either the limit is changed or the order modification has a negative impact on the priority of the execution of other orders in the order book (e.g. increase, but not decrease, of the size of an existing order). If a new time priority is assigned, the order will receive a new order number.

#### Basic types Description

Market orders

Unlimited buy/sell orders. They are to be executed at the next price determined.

Limit orders

Buy/sell orders which are to be executed at their specified limit, or at a better price.

Market-to-limit orders Unlimited buy/sell orders, which are to be executed at the auction price, or (in continuous trading) at the best limit in the order book, if this limit is represented by at least one limit order and if there is no market order on the other side of the book. Any unexecuted part of a marketto-limit order is entered into the order book with a limit equal to the price of the executed part.

#### Execution conditions

### Description

Immediate-or-cancel order (IOC)

An order which is executed immediately and in full, or as fully as possible. Non-executed parts of an IOC order are deleted without entry in the order book.

Fill-or-kill order (FOK)

An order which is executed immediately and in full. Non-executed FOK orders are deleted without entry in the order book.

#### Validity constraints

### Description

Good for day

Order only valid for the current exchange trading day.

Good till date

Order only valid until a specified date (up to a maximum of 90 days

including the date of entry).

Good till cancelled

Order only valid until it is either executed or deleted by the originator, or by the system on reaching its maximum validity of 90 days.

#### Trading restrictions

#### Description

Opening auction only

Order is only valid in opening auctions.

Closing auction only

Order is only valid in closing auctions. The trading restriction "closing auction only" refers either to the closing auction or to the intraday closing auction.

**Auction only** 

Order is only valid in scheduled auctions.

Accept surplus order

This restriction can only be entered during the order book balancing phase of an auction. It can be used to execute a remaining auction surplus, i.e. those market orders or limit orders executable at the auction price that could not be executed when determining the auction price. This special order type requires one of the execution conditions immediate or cancel or fill or kill. The order book balancing phase and accept surplus orders are not supported for stocks for which market imbalance information is provided.

Main trading phase only

Order is only valid in the main trading phase which is defined from the start of the opening auction until the end of the closing auction, or the end of the intraday closing auction.

Auctions in main trading phase only

Order is only valid in the auctions of the main trading phase.

End-of-day auction only

Order is only valid in the end-of-day auction.

### Additional order types

#### Description

#### **Iceberg orders**

An iceberg order is specified by its mandatory limit, its overall volume and a peak volume. Both the overall volume and the peak volume must be a round lot.

The 'peak' is the visible part of an iceberg order and is entered into the order book with the original timestamp of the iceberg order according to price/time priority. In continuous trading, as soon as the peak has been completely executed and invisible order size is still available, a new peak is entered into the book with a new time stamp. In auction trading, iceberg orders participate with their full size.

Minimum peak sizes and minimum overall iceberg order sizes are specified per trading segment.

#### Stop orders

A stop order is conditional upon a predefined price (stop price) being attained or breached by a traded price, triggering the stop order. Two types of stop order are available:

A **stop market order** is automatically placed in the order book as a **market order** as soon as the stop price has been triggered.

A **stop limit order** is automatically placed in the order book as a **limit order** (in line with the limit set upon order entry) as soon as the stop price has been triggered.



#### **Basic Matching Rules**

3.2

#### **Auctions**

3.2.1

The auction price is determined on the basis of the order book situation stipulated at the end of the call phase. Concerning the price determination in auctions, market-to-limit orders are handled in the same way as market orders. Iceberg orders are contributing with their overall volume like a limit order.

The auction price is the price with the highest executable order volume and the lowest surplus for each limit in the order book.

Should this process determine more than one limit with the highest executable order volume and the lowest surplus for the determination of the auction price, the surplus is referred to for further price determination:

- The auction price is stipulated according to the highest limit if the surplus for all limits is on the buy side (surplus of demand).
- The auction price is stipulated according to the lowest limit if the surplus for all limits is on the sell side (surplus of offerings).

If the inclusion of the surplus does not lead to a clear auction price, the reference price is included as additional criterion. This may be the case:

 if there is a surplus of offerings for one part of the limits and a surplus of demand for another part;

or

if there is no surplus for any limit.

In the first case, the lowest limit with a surplus of offerings or the highest limit with a surplus of demand is chosen for further price determination.

In both cases, the reference price is included for stipulating the auction price:

- If the reference price is higher than or equal to the highest limit, the auction price is determined according to this limit.
- If the reference price is lower than or equal to the lowest limit, the auction price is determined according to this limit.
- If the reference price lies between the highest and lowest limit, the auction price equals the reference price.
- If only market orders are executable against one another, they are matched at the reference price.

An auction price cannot be determined if orders are not executable against one another. In this case, the best bid/ask limit (if available) is displayed.

3. Xetra Market Model



### 3.2.2 Continuous Trading

Each new incoming order is immediately checked for execution against orders on the other side of the order book which will be executed according to price/time priority. Orders can be executed fully in one or more steps, partially or not at all. Thus, each new incoming order may generate none at all, one or several trades.

Orders or non-executed parts thereof or remaining peaks of an iceberg order are entered in the order book and sorted according to price/time priority. Remaining parts of a partially executed market-to-limit order will enter the order book with a limit and a time stamp equal to the price of the executed part.

Price determination in continuous trading is carried out in addition to price/time priority according to the following rules:

- Rule 1: If an incoming market order meets an order book with market orders only on the other side, this market order is executed at the reference price (as far as possible).
- Rule 2: If an incoming market order, market-to-limit order or limit order meets an order book with limit orders only on the other side, the highest bid limit or lowest ask limit, respectively, in the order book determines the price.
- Rule 3: If an incoming market-to-limit order meets an order book with market orders only or market and limit orders or no orders at all on the other side of the book, this market-to-limit order is rejected.
- Rule 4: If an incoming market order meets an order book with market orders and limit orders on the other side, or if an incoming limit order meets an order book with market orders only on the other side, or if an incoming limit order meets an order book with market orders and limit orders on the other side, then the incoming order is executed against the market orders in accordance with price/time priority with respect to non-executed bid market orders at the reference price or higher (at the highest limit of the executable orders) or at the reference price or lower (at the lowest limit of the executable orders) with respect to non-executed ask market orders.





Market orders, which have not been executed in the order book, must be executed immediately with the next transaction (if possible). In this case, the following principles must be taken into consideration for continuous trading:

- Principle 1: Market orders are given the reference price as a "virtual" price. On this basis, execution is carried out at the reference price provided that this does not violate price/time priority.
- Principle 2: If orders cannot be executed at the reference price, they are executed in accordance with price/time priority by means of price determination above or below the reference price (non-executed bid market orders or ask market orders), i.e. the price is determined by a limit within the order book or a limit of an incoming order.
- Rule 5: If an incoming order does not meet any order in the order book or if an incoming limit order meets an order book with limit orders only on the other side of the book and the limit of the incoming buy (sell) order is lower (higher) than the limit of the best sell (buy) order in the book, no price is determined.

#### Block Crossing

3.2.3

Matching in Xetra Block Crossing is based upon the mid-point of the reference market. The orders entered into the Block Crossing segment do not have any influence on price formation. All market orders, all buy crossing orders with a limit exceeding or equal the current mid-point and all sell crossing orders with a limit below or equal the current mid-point are considered for execution. In the case of an imbalance of buy and sell volumes, these orders are matched according to volume/time priority.

3. Xetra Market Model

### 3.2.4 Continuous Auction

The auction price is determined on the basis of the order book situation stipulated at the end of the call phase. Both sides of the auction quote are entered into the order book as a limit order in accordance with the actual price/time priority.

The auction price is the price with the highest executable order volume and the lowest surplus for each limit in the order book within the spread determined by the issuer's auction quote, where bid and ask limit of the auction quote are also included.

Should this process determine more than one limit with the highest executable order volume and the lowest surplus for the determination of the auction price within the spread (including bid and ask limit of the auction quote), the surplus is referred to for further price determination:

- The auction price is stipulated according to the highest limit if the surplus for all limits within the spread (including bid and ask limit of the auction quote) is on the buy side (surplus of demand).
- The auction price is stipulated according to the lowest limit if the surplus for all limits within the spread (including bid and ask limit of the auction quote) is on the sell side (surplus of offerings).

If the inclusion of the surplus does not lead to a definite auction price, the reference price is included as additional criterion. This may be the case

if there is a surplus of offerings for one part of the limits within the spread (including bid and ask limit of the auction quote) and a surplus of demand for another part;

or

if there is no surplus for any limit.



In the first case, the lowest limit with a surplus of offerings and the highest limit with a surplus of demand is chosen for the further price determination within the spread (bid and ask limit of the auction quote included).

In both cases, the reference price is included for determining the auction price:

- If the reference price is higher than or equal to the highest limit, the auction price is determined according to this limit.
- If the reference price is lower than or equal to the lowest limit, the auction price is determined according to this limit.
- If the reference price lies between the highest and lowest limit, the auction price equals the reference price.

An auction price can not be determined if orders are not executable within the spread of the issuer's auction quote (bid and ask limit of the auction quote included). In this case, the best bid/ask limit (if available) is displayed.

Xetra BEST 3.2.5

Orders entered via Xetra BEST can obtain immediate execution and at the same time a better price than they would have obtained in the current Xetra order book. This is guaranteed by the Xetra BEST principles:

- Principle of best execution: Order executions via Xetra BEST are always by at least one Cent better than execution of the same orders on Xetra. Should the volume of a Xetra BEST order exceed the volume of the best bid or ask offer, the Xetra BEST order will be executed for a better price compared to
- No partial executions: In Xetra BEST, orders are executed fully. Partial executions are not possible. Orders, which cannot be executed in Xetra BEST, are passed on to the Xetra order book. For such orders, partial execution is possible, as before.

the volume-weighted average price of the Xetra order book.

3. Xetra Market Model

- Protection of order book consistency: Both execution mechanisms, Xetra order book and Xetra BEST, are based on the same principle of price/time priority. This implies that orders with the highest buy or the lowest sell limit are executed first, as before.
- Ex ante quote entry/quote parameters: By specifying quote parameters, BEST Executors show that they are willing to offer BEST executions. For reasons of investor protection, these parameters must be entered before Xetra BEST orders are entered, i.e., not during or after order entry.
- Automatic forwarding: If an order cannot be executed immediately in Xetra BEST, it will automatically be entered in the Xetra order book.

Banks, who wish to execute their customers' orders through Xetra BEST, must provide liquidity in the open order book as so-called Liquidity Managers. By means of such an obligation, the good quality of the order book is guaranteed.

Xetra BEST is no separate exchange trading place. Instead, it is part of the Xetra trading platform. It is linked closely to the open order book.



Market Views

# Market Views

### 4.1 Order Market Overview



- [MENU Xetra Trading System]
   Order Market Overview
- <Ctrl> + M Order Market Overview

=	Mindow Trading View Columns Help														
_	○ Profile ○ Instr ● InstrGrp Exch:  FFM														
	_	Phase	ISIN		BidCnt		OwnBidQty	Bid		OwnAskQty					LstPrc
_	AUT		DE0005078000		1	50		10,20	10.29		250	 10.20		13:15:47	
+	BIO		DE0005227201		1	100		7.02			100	7.02		13:16:06	
=	LEI	TRADE	DE0006464506	FFM	1	150		24.37			150	24.25	300	13:17:49	
					1	300			24.51		150				
					1	150			24.55						
_					2	600			24.56		100				
	NU 10	TDADE	DE0000043400	EE14	1	300			24.60		150	 0.00	4.0	40.40.00	
_			DE0006617400		1	1,500		0.06			800	0.06		13:16:20	
			DE0006968001		1	400			18.79		100	 18.75		13:16:26	
=	SHT	TRADE	DE0005046304	FFM	7	50			13.50		200	 13.50	100	13:16:31	
=					3	150			13.55		200				
=					2	140 200			13.77		400 200				
=					1	100			13.80		500				
						100		13.20	13.00		300				
	1 222					222									

Window 4.1: Order Market Overview

#### Dynamic display

The displayed order book depth (= inside market) is updated dynamically, but only the best bid and ask limits (and the corresponding order quantity and number of orders) are highlighted.

### Best bid and ask/ market depth

During continuous trading, the list box displays buy and sell orders including the accumulated quantity and the number of orders for each limit on either side of the order book. Market orders are identified by an "M" in the limit field.

During an auction with a partially closed order book, the list box only displays the auction information available; i.e. the (indicative) auction price and the **Market Imbalance Indicator** in the case of a crossed order book, or the best bid and/or ask (and the associated order quantities) in the case of an uncrossed order book.

The visible order book depth can be configured to range from one to ten limits, using the **Market Depth** menu item from the **View** menu in the **Order Market Overview** window. This setting applies to all instruments displayed in the list box.

# Own bid and ask quantity

The fields **OwnBidQty** and **OwnAskQty** show the trader's full own quantity if the dedicated price is visible in the **Order Market Overview** window as public bid/ask. Only the trader's own orders are taken into account, neither quotes nor orders of other traders within the same subgroup are displayed.

#### "One Click" Actions

A single click right on a cell within Bid/Ask, Bid/AskCnt, Bid/AskQty or Bid/AskYld displays an additional menu item Sell/Buy Def. Qty. It acts as a "one click" shortcut to sell/buy the corresponding instrument with a default quantity and the price defined by the selected market depth.

If **OwnBidQty** or **OwnAskQty** is selected via a single click right, the extra menu item **Delete** is available. A single click deletes all own orders with the dedicated price from the order book. If the order book position shows a market order, a "**one click**" buy or sell is not possible, the corresponding pop-up menu item is inactive. The same is valid for instruments without a default quantity.

To define a default quantity for an instrument and enable the "one click" actions cf. section 7.2. If the "one click" actions are disabled the menu items in the Order Market Overview pop-up menu are not visible.

BidQty	OwnBidQty	Bid	Ask	OwnAskQty	AskQty	AskCnt Ls	BidQty	OwnBidQty	Bid	Ask	OwnAskQ	ty AskQty	BidQty	OwnBidQty	Bid	Ask	OwnAskQty	AskQty
50		10.20	10.29		250	1	50		10.20	10.29		250	50		10.20	10.29	9	250
100		7.02	7.06		100	1	100	)	7.02	7.06		100	100		7.02	7.08	6	100
150		24.37	24.48		150	1	150	)	24.37	.24.48		150	150		24.37	24-40		150
300		24.32	24.51		150	1	300	)	24 St	ell Def.	Qty	150	300		24.32	24	Buy Def. Qty	150
150		24.30	24.55	300	300	1.,	150	)	24	44 0-4		00 300	150		24.30	24	ldd Order	300
600		24.29	24.56	D	elete		600	)	24	dd Ord	er	100	600		24.29	24		100
300		24.20	24.60		dd Orde	_	300	)	24 At	dd Quo	ite	150	300		24.20	24	Add Quote	150
1,500		0.06	0.08				1,500	)	( In	str/Grr	/Prof	800	1,500		0.06	0 1	nstr/Grp/Prof	300
400	400	18.76	18.79	A	dd Quot	e	400	400		1879		100	400	400	18.76	18.79	9[	100
50		13.41	13.50	lr	nstr/Grb/	Prof	50		13.41	13.50		200	50		13.41	13.50		200

Window 4.2: "One Click" actions: SELL, BUY and DELETE

#### **Quick Filter**

Market data of an instrument, an instrument group or an instrument profile is displayed.

For instrument profile creation cf. section 7.1 Profile Handling.

The name of the selected instrument, instrument group or instrument profile is displayed in the window header.

4. Market Views

Fields Description

(Quick Filter)

**Profile** Select a profile as filter criterion.

**Instr** Select a single instrument as filter criterion.

**InstrGrp** Select an instrument group as filter criterion.

**Exch** Exchange at which the instrument is being traded.

**Instrument field** Instrument mnemomic, WKN (German Security Identification Number),

ISIN, Instrument Group ID or Profile name

**Buttons** Function

+ Display market depth

Display best bid and ask only

Columns Description

Instrument short name

**WKN** Wertpapierkennnummer (German Security Identification Number)

**ISIN** International Security Identification Number

**Exch** Exchange at which the instrument is being traded

IntRat Coupon (bonds and basis instruments only)

**Issuer** Issuer (warrants, bonds and basis instruments only)

Instrument subtype (warrants, bonds and basis instruments only):

ANL Anleihe

HYP Hyp.-Pfandbrief OBL Obligation

REV Reverse Convertible

SHZ Schatzbrief STR Strips VAR Floater ZER Zerobond

١	34.50 1,900	16:08:50 TRADE	-0.18	200
i	34.40	00 16:08:50 TRADE	29.73 -0.10	83.98
ī	34.30	00   16:57:47   TRADE	84.35 +1.16	47.50
1	19.55	200 16:58:33 TRADE	48.03 -0.00	35.65
5	29.00 85.45	000   16:59:00   TRADE	36.00 +1.06	44.50
4	6 85.50 4000 47.10	200 16:58:42 TRADE	43.54 -0.76	36.94
	8 41.23	400 16:58:42 TRAD	E 36.56 -0.70 +1.29	60.6
ī.	98 35.00 45.00	3,600   16:59:13 TRAD	E 60.70 +1.23	102.0
-	35.80	200 16:59:13	DE 101.00 -0.2	c\ 88.

.50	9,077
	642,277
35 46.73	747,708
34.63	741,700 3.
5.84 34.65	=04 912 3,
2 01 44.33	5,584,912 3,
6.21 44.33	1,395,225
35.70	1,395,22
37.50 35.76	804,932
62.25 60.60	804,33
62.25 93.50	81,799
	81,10
04.23	2,530
	2,50
88.40 50.13	17,000
=2 08 50.13	17,00

Columns	Description

CIW Company issued warrants

COV Covered warrants

CER Certificates

OTH Other

MrtyDat Maturity date (warrants, bonds and basis instruments only)

**BidCnt** Number of orders in the accumulated bid order volume at each price level

BidQty Accumulated round lot quantity for the bid limit and market orders in

continuous trading

Accumulated total auction quantity for the best bid limit

**OwnBidQty** Accumulated quantity of all own orders with a limit displayed in the

Bid column. For iceberg orders the overall quantity is displayed. Quotes and orders of other traders within the same subgroup are not displayed.

**BidYld** Yield for bid price (only for bonds)

Bid Bid limit; the value "M" indicates the existence of a market and/or

market-to-limit order.

Ask, OwnAskQty, AskCnt, AskQty, AskYld As described above for the ask side of the order book

MRBid Matching range bid limit – entries appear only during auction pre-call

and auction call for instruments traded in continuous auction for stan-

dard quotation volume and block crossing.

MRAsk Matching range ask limit – entries appear only during auction pre-call

and auction call for instruments traded in continuous auction for

standard quotation volume and block crossing.

**LstPrc** Last trade price

A price without turnover (warrants only) is displayed with a "bid" indicator. Note that trade data resulting from proprietary crosses (i.e. trades concluded as a result of orders entered by the same participant, using the Proprietary or Designated Sponsor accounts) does not update

"LstPrc", "LstQty", "Volume" and "Trades" fields.

**LstQty** Quantity of the last trade price. No display for instruments traded in

Xetra XXL.

4. Market Views

Columns Description LstTime Time of the last trade **LstPrcXB** Last Xetra BEST price. Reference price updates do not influence LstPrcXB. LstQtyXB Quantity of the last Xetra BEST trade LstTimeXB Time of the last Xetra BEST trade C/E Dividend/Capital adjustment. "C" is displayed for cum-dividend on the last trading day before the dividend payment date or capital adjustment date, "E" is displayed for ex-dividend on the dividend payment date, and an "A" for capital adjustment the day after a capital adjustment occurs. Curr Currency (trading currency for instruments listed per unit, denomination currency for instruments listed in percentage) Phase Current trading phase ADD = New instrument BETW = In-between auction CCALL = Closing auction call COBB = Closing auction OBB CPOBB = Closing auction pre-OBB DEL = Instrument not tradable, but still in system ECALL = End-of-day auction call ENDTR = End-trading EOBB = End-of-day auction OBB EPOBB = End-of-day auction pre-OBB HALT = Instrument set to halt

ICALL = Intraday auction call

= Intraday auction freeze

= Intraday auction OBB

= Intraday IPO (Initial Public Offering) call

IFRZ

IIPO

IOBB

#### Columns

#### Description

IPOBB = Intraday auction pre-OBB

OCALL = Opening auction call

OFRZ = Opening IPO freeze

OIPO = Opening IPO

OOBB = Opening auction OBB

OPOBB = Opening auction pre-OBB

POSTR = Post-trading

PRETR = Pre-trading

QCALL = Quote-driven auction call/crossing call

QFRZ = Quote-driven IPO freeze

QIPO = Quote-driven IPO call

QOBB = Quote-driven OBB

QPOBB = Quote-driven pre-OBB

QPREC = Quote-driven auction pre-call/crossing call

START = Start

SUSP = Suspend

TRADE = Continuous trading

VOLA = Volatility interruption

Ind

Interruption indicator specifies whether a market order interruption ("M"), a volatility interruption ("V"), an extended volatility interruption ("X") or an extended call phase for a sold-out warrant ("S") takes place.

**PInd** 

Potential interruption indicator alerting market participants regarding a potential market order interruption ("M") or a potential volatility interruption ("V")

QR

Quote request indicator specifies whether a quote request ("Q") has been entered.

#### **XETRA RELEASE 7.0**

4. Market Views

ding	<u>V</u> iew	Colu	nns l	Help			
Bid	Ask	AskQty	LstPrc	LstQty	Phase	Ind	Plnd
77.47	77.56	800	77.56	200	TRADE		
287.05	287.80	300	287.76	300	TRADE		
51.39	51.65	1,000	51.90	200	TRADE		
45.27	45.28	1,600	45.27	4,000	TRADE		
29.32	29.51	1,700	29.55	9,000	TRADE		
34.62	34.67	2,000	34.68	900	TRADE		
68.91	69.04	5,300	69.04	1,700	TRADE		

Columns	Descriptio
GUIUIIIII	してっていしいい

**NetChg** Net change of the last trade price from the previous closing price

ValPrc During PRETR and as long as the intraday closing auction (end-of-day auction) has not taken place, the ValPrc (Close) displays the respective

value of the previous day.

After the intraday closing auction only, ValPrc is updated with the auction price of the intraday closing auction (ValPrc is filled with the last price preceding the intraday closing auction if no price determination has taken place). The **Close** column still shows the closing price from the previous business day until the price determination of the end-of-day auction.

After the end-of-day auction the closing price is updated with the auction price of the end-of-day auction (**Closing** is filled with the last price preceding the end-of-day auction if no price determination has taken place).

In case an instrument does not have an intraday closing auction, the valuation price is handled equal to the closing price – both are filled with the same value after the closing auction.

Close Last trade price of the previous trading day

**Open** First trade price of the day

**High** Highest trade price of the day

**Low** Lowest trade price of the day

**Volume** Accumulated trading volume of the day

**Trades** Total number of trades of the day

XBVolume Accumulated volume of today's Xetra BEST trades

**XBTrades** Total number of today's Xetra BEST trades

**RLQty** Round lot quantity of the instrument

**LstAucPrc** Price of the last auction

**LstAucQty** Quantity of the last auction. This field is updated after an auction or

is empty if no auction price was determined.

**LstAucTim** Time of the auction or 00:00:00 if no auction price was determined

#### Columns

#### Description

**AucPrc** 

During the call phase of an auction: indicative auction price; during order book balancing: determined auction price.

**AucQty** 

During the call phase of an auction: indicative quantity which will be executed at the indicative price; during order book balancing: quantity executed at the auction price.

Surplus

During the call phase of an auction: size and direction of market imbalance; during order book balancing: remaining quantity which can be accepted at the auction price.

"B" indicates a surplus of bids, "A" a surplus of offers.

FM

Fast Market indicator; displays "FM" during fast market state. For instruments traded in continuous auction for high quotation volume, this indicator is never displayed.

TrdMdI

Trading Model of the instrument. Displays "M" for multiple auctions, "C" for continuous trading, "O" for one auction, "Q" for continuous auction for high quotation volume, "L" for continuous auction for standard quotation volume, "B" for block crossing.

D/Q

Marker for an instrument with a Designated Sponsor or Liquidity Manager. Displays "D" if a Designated Sponsor and a "Q" if a Liquidity Manager exists. If both roles are assigned a "B" is displayed.

Under

Underlying (warrants and basis instruments only)

WarCateg

Warrant category (warrants only):

EQUSTD Equity / Standard

EQUCAP Equity / Cap

EQUFLO Equity / Floor

EQUOTH Equity / Other

INDSTD Index / Standard

INDCAP Index / Cap

INDFLO Index / Floor

INDOTH Index / Other
CURSTD Currency / Standard
CURCAP Currency / Cap
CURFLO Currency / Floor
CUROTH Currency / Other

INTSTD Interest Rate / Standard
INTCAP Interest Rate / Cap
INTFLO Interest Rate / Floor
INTOTH Interest Rate / Other
BASSTD Basket / Standard

Columns	Description	
	BASCAP Basket / Cap BASFLO Basket / Floor BASOTH Basket / Other OTHSTD Other / Standard OTHCAP Other / Cap	
	OTHFLO Other / Floor OTHOTH Other / Other	
WarTyp	Warrant type (warrants only):  C = Call  P = Put  R = Range  F = Certificate  O = Other	
StrikePrc	Strike price (warrants only)	
QuotProv	MemberID of the quotation provider (can be the issuer or the liquidity provider of the instrument)	
CntcUnt	Contract Unit	



A double click on a cell within the **Exch**, **Instr**, **WKN** or **ISIN** columns opens the **Order Instrument Overview** window displaying the selected instrument.

Double clicking on any field other than Exch, Instr, WKN, ISIN, Surplus or QR within the Order Inside Market list box opens the Order Entry window, pre-filled with the values of the selected limit.

Double clicking on a QR field opens the Quote Entry window.



If the **Order Inside Market** list box within the **Order Market Overview** window is empty when opening the window, check whether you have selected an instrument, instrument group or instrument profile in the **Quick Filter Field Group**. If you have done so and the list box still does not display market data, check your selection of instruments and the trading phase displayed in the **Phase** column.

When changing the columns displayed in the **Inside Order Market** list box, ensure that columns displaying essential market information are located within the visible area of the window.

#### Order Instrument Overview/Order Instrument Full Overview

■ [MENU – Xetra Trading System] Order Market Order Instrument Overview



■ [Double-clicking – Order Market Overview] Cell within the Exch Instr., WKN or ISIN columns Order Instrument Overview

■ [MENU – Xetra Trading System] Order Market • Order Instrument Full Overview

<u>M</u> indov	v <u>T</u> rad	ling <u>\</u>	fiew	Col <u>u</u> mn:	S			<u>H</u> el <sub>l</sub>
) Prof	ile 💿 I	nstr (	) Instr	Grp I	xch: FF	М		
stPrc	LstQty	LstTin	ne Lst	PrcXB I	stQtyXB	LstTimeXB	NetChg	LstAucPr
38.41	300	18:31	:30			00:00:00	-8.99	47.4
4	8888888		*****					<b>•</b>
BidCnt	BidQty	Bid	Ask	AskQty	AskCnt			
3	1,000	38.37	38.52	300	3			
1	200	38.34	38.54	600	2			
3	600	38.30	38.57	400	1			
2	200	38.25	38.65	700	2			
1	300	38.17	38.68	600	2			
1	22	38.12	38.72	700	2			
5	800	38.10	38.73	400	1			
1	100	38.06	38.74	300	1			
1	100	38.03	39.15	300	1			
1	1.000	37.89	39.25	600	2			

Window 4.3: Order Instrument Overview

History Line	e History Line	shows	histori
--------------	----------------	-------	---------

ical/statistical information as well as current trading data for the selected instrument.

#### **Order Inside Market** The Order Inside Market list box displays buy and sell orders including

the accumulated order quantity and the number of orders for each limit on either side of the order book.

#### Auction box The **Auction** box displays auction-specific information (during auctions only).

See the explanation of column details in section 4.1 Order Market Overview for details.

#### **Quick Filter** An instrument is selected via the **Quick Filter Field Group** (cf. section 4.1

Order Market Overview) or the Instrument/Group/Profile Selection window

(cf. section 4.3 Instrument/Group/Profile Selection).

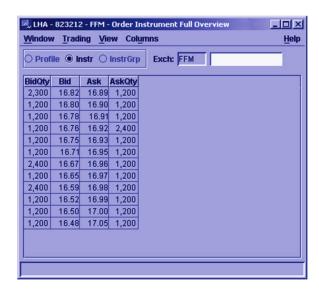
The name of the selected instrument is displayed in the window header.

4.2



Columns	Description
(Inside market)	
BidCnt	Number of orders in the accumulated bid order volume at each price level
BidQty	Accumulated round lot quantity for the bid limit and market orders in continuous trading
	Accumulated total auction quantity for the best bid limit
BidYld	Yield for bid price (only for bonds)
Bid	Bid limit; the value "M" indicates the existence of a market and/or market-to-limit order.
Ask, AskQty, AskCnt, AskYld	As described above for the ask side of the order book

For column description of the History Line cf. section 4.1 Order Market Overview.



Window 4.4: Order Instrument Full Overview

# Detailed order book information

Displays detailed order book information for one particular instrument

In contrast to the **Order Instrument Overview** window the **Order Instrument Full Overview** window has no limit on the depth of the displayed order book, but it is not updated dynamically.

#### Order Inside Market list box:

Single left mouse click:

A left mouse click on any of the columns pre-fills the Exch, Instr, Qty, Limit and AvgPrice fields of the Fast Order Entry window with the values of the selected limit(s) from the Order Inside Market list box. The Buy/Sell toggle button is pre-set such that a bid can be matched by a sell order and that an ask can be matched by a buy order.



Single right mouse

click:

A right mouse click within the **Order Inside Market** list box displays a context menu, which provides links to the **Order Entry** window or **Quote Entry** window to enter an order or quote or to open the **Instrument/ Group/Profile Selection** window to select a different instrument for display within the **Order Instrument Overview** window.

Double left mouse click:

A double left mouse click on any of the columns opens the **Order Entry** window, with the **Exch**, **Instr**, **Qty**, **Limit** and **AvgPrice** fields pre-filled using the values of the selected order(s) from the **Order Inside Market** list box.

If the **Order Inside Market** list box within the **Order Instrument Overview** window is empty when opening the window, check whether you have selected an instrument. If you have done so and the list box still does not display market data, check the trading phase displayed in the **Phase** column.

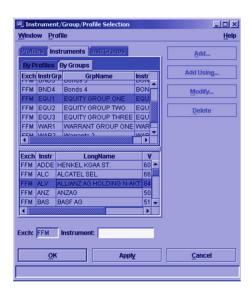


Click the right mouse button outside the **History Line**, the **Order Inside Market** list box and the **Auction** box to open a context menu with the instruments included in the default instrument profile. This can be used to quickly select another instrument for display in the **Order Instrument Overview** window.

## 4.3 Instrument/Group/Profile Selection



- [MENU e.g. Order Instrument Overview]View Instrument Instrument/Group/Profile Selection
- <F6> Instrument/Group/Profile Selection
- Context menu within the Order Inside Market list box



Window 4.5: Instrument/Group/Profile Selection

# Instrument/Group/ Profile Selection

Although it cannot be accessed directly from the **Xetra Trading System** main menu window, the **Instrument/Group/Profile Selection** window is accessible from a variety of windows throughout the application. If it is opened via the **Order Instrument Overview** window the **Instruments** tab is enabled only.

#### Instruments

Select an instrument by entering the instrument mnemonic, WKN or ISIN directly in the instrument entry field.

Only instruments from the exchange back end(s) the user is currently logged into are available for selection.

#### Instrument profile

Select an instrument by selecting a single instrument from an instrument profile.

Click on the **By Profiles** tab and select the profile name as well as the instrument required.

Alternatively, use the **View** menu to access the **Instrument/ Group/Profile Selection** window (cf. section 7.1 Profile Handling).

#### Instrument group

Select an instrument by selecting a single instrument from an instrument group.

Click on the **InstrGroups** tab and select an instrument group as well as the instrument required.

Alternatively, use the **View** menu to access the **Instrument/Group/Profile Selection** window.

#### Buttons

#### **Function**

<u>O</u>K

Select an instrument. The selected instrument will be displayed in, or returned to, the calling window (e.g. in the **Order Instrument Overview** window). The **Instrument/Group/Profile Selection** window will be closed.

Apply

Select an instrument. The selected instrument will be displayed in, or returned to, the calling window (e.g. in the **Order Instrument Overview** window). The **Instrument/Group/Profile Selection** window will remain open.

<u>C</u>ancel

Close the window without any changes.

#### **Ticker**

4.4

[MENU – Xetra Trading System]Order Market • Ticker



■ <F5> ○ Ticker



Window 4.6: Ticker

4. Market Views

Real-time price information	The Ticker window displays real-time internal and external trade price information.
	'Internal' refers to instruments traded on Xetra whereas 'external' denotes indices.
Indices	Index data is displayed in the upper box.
Instruments	Trade price information shown in the lower part of the window ( <b>Ticker</b> list box).
Quick Filter	Specify an instrument, an instrument group or instrument profile by using the <b>Quick Filter</b> field group.
	The name of the selected instrument, instrument group or instrument profile is displayed in the window header.



The **Ticker** window does not retrieve historical data upon opening. Therefore any information displayed since its opening will be lost upon closing the window, or after a different profile has been selected.

For creation of profiles with indices use the **External Instruments** instrument group.

Proprietary crosses are displayed in the **Ticker** window and are marked with an asterisk. Prices without turnover (warrants only) are displayed with a 'bid' indicator. Xetra BEST trades are marked with a Xetra BEST price identifier ("XB").

# Order Entry

5

5. Order Entry

# Order Entry

### 5.1 Fast Order Entry



■ <Ctrl> + R • Fast Order Entry

The **Fast Order Entry** window is opened as soon as an user authorized for trading is logged into at least one Xetra back end.



Window 5.1: Fast Order Entry

# Entry of a buy or sell order

Entry of a buy or sell order into the order book, by manually filling the different fields.

Most of the fields in the **Fast Order Entry** window are supported by context menus which contain a selection of values or entries for the respective field.

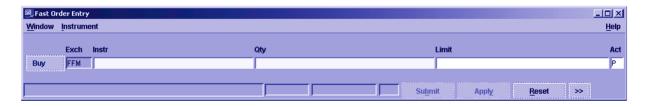
For adjustment of various context menus cf. section 7.2 General Settings.

#### Click and trade

Entry of an order by clicking on any of the BidQty, OwnBidQty, Bid, Ask, OwnAskQty, AskQty, BidCnt, AskCnt, BidYld or AskYld fields in the Order Market Overview or Order Instrument (Full) Overview windows.

The Exch, Instr, Qty, Limit and AvgPrc fields in the Fast Order Entry window are pre-filled and the Buy/Sell toggle button is set accordingly. Every new selection within any market overview window resets the Exch, Instr, Qty, Limit and AvgPrc fields in the Fast Order Entry window.

Buttons Function Submits the buy or sell order to the order book and clears the Instr, Su<u>b</u>mit Qty, Limit and AvgPrc fields. Submits the buy or sell order to the order book, keeping the data for all Apply fields. This holds the risk of unintended order entry – use **Reset** to clear order data which is no longer needed. Resets the fields of the Fast Order Entry window to saved settings. Reset The Buy/Sell toggle button indicates if the order to be entered is a buy Buy or sell order. The background color is set to blue for buy and red for Sell sell orders. Send a quote request without closing the window and keeping the Send QR entered data. Switch to the reduced window layout. << Switch back to the default window layout. >> Enter a hold order. Hold



Window 5.2: Fast Order Entry reduced layout

5. Order Entry

Fields Description

**Exch** Exchange (Display-only when logged in to a single exchange back end,

otherwise select the required exchange.)

Instrument short name, WKN or ISIN

**Qty (mandatory)** Quantity of the buy or sell order to be entered

**Limit** Limit of the buy or sell order to be entered (If no limit is specified,

the order will be submitted as a market order.)

**OrdT** Order type:

L = Limit order (no specification required if a limit has been entered)
 M = Market order (no specification required if the Limit field is empty)

T = Market-to-limit order

I = Iceberg Order

**ExR** Execution condition:

FOK = Fill or kill

IOC = Immediate or cancel

STP = Stop order

**TrR** Trading restriction:

OA = Opening auction only

AU = Auction only

CA = Closing auction only EA = End-of-day auction only MT = Main trading phase

MA = Auctions in main trading phase

CC = Closing crossing only SU = Accept surplus order

**Act (mandatory)** Account type:

A = Agent (customer orders)

P = Proprietary (for own-account orders)

D = Designated SponsorQ = Liquidity ManagerI = Issuer (Warrant Issuer)L = Liquidity Provider

Validity Validity date (default value is the current exchange trading day)





Fields	Description
--------	-------------

**Text** Alphanumeric reference with a maximum of 12 characters (for details

regarding the configuration of a user-specific context menu cf. section

7.2 General Settings).

MIOrdNo Member internal order number (up to 16 characters)

StpLimit (mandatory for stop orders)

Stop limit

PeakQty (mandatory for iceberg orders)

Peak quantity

OnBehalf TraderID to enter an order on behalf of another trader in the same

subgroup (senior traders only).

AvgPrc Multiple limits of the same side can be selected simultaneously within

any market overview window. The AvgPrc field then displays an indica-

tive (weighted) average price of the selected limits.

OrderNo Exchange order number

**Curr** Currency (trading currency for instruments listed per unit, denomination

currency for instruments listed in percentage)

If the bid (offer) limit of an order to be submitted is too high (too low), based on certain ranges defined within the Xetra system, a warning message ('PRICE FAILED REASONABILITY CHECK') is displayed in the message bar. Users should check the limit and amend the order details if necessary. If the original details are correct, the order can be entered by clicking on the **Submit** or **Apply** button once more.



In the event of conflicts between field entries, a warning message (e.g. 'INVALID TRADING RESTRICTION TYPE' or 'INVALID EXPIRATION DATE') is displayed in the message bar when attempting to submit the order.

A modified peak/overall quantity of an iceberg order has to be a multiple of round lot and greater than or equal to the minimum peak/overall quantity.

When changing any default settings in the **Fast Order Entry** window, make sure to press the **Reset** button first, then change as required (e.g. change the account type from 'P' to 'A'), then use **Save Settings**.

5. Order Entry

### 5.2 Order Entry/Order Maintenance

- [MENU Xetra Trading System]
  Trading Order Entry
- <F2> Order Entry
- [MENU Market overview windows] Trading • Add Order • Order Entry
- [Context menu Market overview windows] within Order Inside Market list box Add Order
- [Double-clicking Market overview windows] limit within the Order Inside Market list box Order Entry
- [MENU Own Order Overview]Order Modify Order Maintenance



Window 5.3: Order Entry

#### **Order Entry**

With certain exceptions, the fields, buttons and functions of the **Order Entry** window are in line with those in the **Fast Order Entry** window.

The **Buy/Sell** toggle button defines if the order is a sell or buy order and the background color of the window (blue for buy orders, red for sell orders – according to the font color of the button).

Although the **Order Entry** window can be pre-set to reflect the details of a selected limit by double-clicking on this limit, any subsequent selections will no longer have an effect. The **Order Entry** window can thus be used to prepare an order which cannot be submitted immediately, yet needs to be ready for submission at any time.

In contrast to the **Fast Order Entry** window, the **Order Entry** window is closed when the **Submit** button is used to enter an order. The **Cancel** button closes the window without any changes.

The **Order Entry** window can be used to enter BEST orders, whereas this function is not supported in **Fast Order Entry** window.

#### **Order Maintenance**

The layout of the **Order Maintenance** window is very similar to the **Order Entry** window.

Modify the order attributes within the **Order Maintenance** window to be changed for the existing order, e.g. the **Qty** field to reduce the quantity of the order.

### Fields

(Order Entry additional to Fast Order Entry)

#### Description

ExecID

Member ID of the BEST Executor the order will be sent to within Xetra

For details on buttons and entry fields cf. section 5.1 Fast Order Entry.

5. Order Entry



When modifying an order that was not held prior to the modification, note that this order will remain active in the market with the previous details until the modification is submitted to the order book. In this case, it is essential that the **Order Maintenance** window does not obstruct the display of the order in the **Own Order Overview** window. Otherwise interim partial or full executions might go unnoticed.

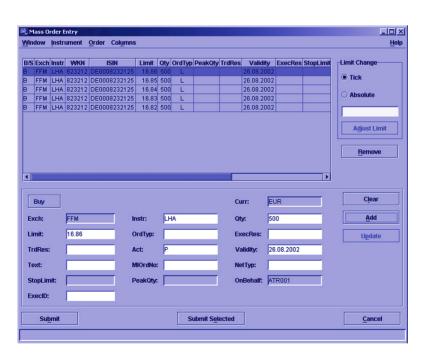
Some order attributes cannot be changed, in particular the **Buy/Sell** toggle button and the **Instr** and **OnBehalf** fields. The **OrderNo** field is also display-only. In addition, it is not possible to modify the account type of a partially executed order or the limit of a partially matched market-to-limit order.



#### Mass Order Entry/Mass Order Maintenance



- [MENU Xetra Trading System]Trading Mass Order Entry
- [MENU Own Order Overview]Selecting several orders Modify Mass Order Maintenance



Window 5.4: Mass Order Entry

#### Mass Order Entry

For simultaneous entry of multiple orders for one or more instruments. Enter several similar orders (e.g. for different accounts).

Enter 'scaled' orders where the overall order size is distributed across various limits.

#### Mass Order Maintenance

The Mass Order Maintenance list box serves as an internal ledger where several orders can be modified. Subsequently the modifications can be submitted to the order book, either individually or all at once.

### Buttons **Function**

Adjust limit for all orders selected in the list box. Adjust Limit

Remove one or more selected orders from the list box. Remove

Clear the entry fields. Clear

Add a new order to the Mass Order Entry list box. Add

Update a selected order displayed in the Mass Order Entry list box. Update

Submit all orders from the Mass Order Entry list box to the order book. Su<u>b</u>mit The Mass Order Entry window will be closed if all entries are successful.

Submit Selected

Submit the selected order(s) from the Mass Order Entry list box to the order book; the Mass Order Entry window remains open.

Close the Mass Order Entry window without further action. All orders previously entered into the Mass Order Entry list box will be lost.

The Buy/Sell toggle button indicates if the order is entered as a buy or sell order. The background color is set to blue for buy and red for sell orders.

Buy

<u>C</u>ancel

Sell

5. Order Entry

### Fields Description

(Mass Order Entry additional to Order Entry)

**Tick** Calculation of the absolute value (in currency): Tick size of the current

limit and instrument will be multiplied with the entered tick value.

**Absolute** Calculation of the absolute value (in currency): The value of the 'Limit

Change' field will be added to the limits of the selected instruments.

For details on buttons and entry fields cf. section 5.1 Fast Order Entry.



Orders displayed in the **Mass Order Entry** list box have not yet been submitted to the order book and are therefore not active in the market.

If one or more orders cannot be submitted (for instance, due to a failed price reasonability check), the order(s) will remain in the list box. The background color of this list box row(s) is set to red. This will also prevent the closure of the **Mass Order Entry** window which might otherwise have taken place.

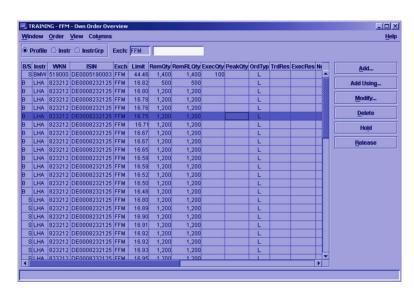


### Own Orders and Trades

### 6.1 Own Order Overview



- [MENU Xetra Trading System]Own Own Order Overview
- <F8> Own Order Overview



Window 6.1: Own Order Overview

#### Dynamic display

Any changes are updated automatically.

#### Own orders

All own orders are displayed; for non-senior traders, this means only orders entered for the same trader ID. Senior traders are able to view orders entered for the same trader ID, for another trader ID of the same subgroup, or for the entire subgroup.

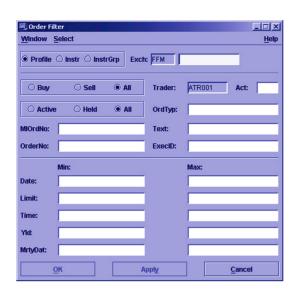
#### **Quick Filter**

Orders of an instrument, an instrument group or an instrument profile are displayed. For instrument profile creation cf. section 7.1 Profile Handling.

The name of the selected instrument, instrument group or instrument profile is displayed in the window header.

#### Order Filter

The **Order Filter** window is used to specify filter criteria for orders displayed in the **Own Order Overview** window. The **Quick Filter** field group at the top of the window is the only mandatory selection; all other filter criteria are optional.



Window 6.2: Order Filter

Buttons	Function
(Own Order Overview)	
Add	Enter a new order via the <b>Order Entry</b> window.
Add Using	Enter a new order based on data of an order selected in the list box.
Modify	Modify an order selected in the list box via the <b>Order Maintenance</b> window.
	(Alternatively, double-click on the order).
<u>D</u> elete	Delete one or more order(s) selected in the list box.
Ho <u>l</u> d	Hold one or more order(s) selected in the list box.
Release	Release one or more held order(s) selected in the list box.

Description	Columns		Description
-------------	---------	--	-------------

(Own Order Overview)

B/S B = Buy order

S = Sell order

Instrument short name

**WKN** Wertpapierkennnummer (German Security Identification Number)

**ISIN** International Security Identification Number

**Exch** Exchange at which the instrument is being traded

IntRat Coupon (bonds and basis instruments only)

**Issuer** Issuer (warrants, bonds and basis instruments only)

Instrument subtype (warrants, bonds and basis instruments only)

MrtyDat Maturity date (warrants, bonds and basis instruments only)

**Limit** Order limit. "M" appears for market orders, or market-to-limit orders

which have not yet been assigned a limit.

**RemQty** Remaining overall quantity of the order

**RemRLQty** Remaining round lot quantity of the order

**ExecQty** Executed quantity (not displayed for held orders)

PeakQty Peak quantity for an iceberg order

**OrdTyp** Order type:

M = Market order L = Limit orderI = Iceberg order

T = Market-to-limit order

**TrdRes** Trading restriction (cf. section 5.1 Fast Order Entry for details)

**ExecRes** Execution restriction

STP = Stop order

TRG = Triggered stop order



Columns

Description

(Own Order Overview)

**NetTyp** Netting type:

P = Price level nettingO = Order level netting

**StopLimit** Stop limit of a stop order; displayed in case the execution restriction

is "STP".

**Validity** Expiration date of the order

Act Account:

A = AgentP = Proprietary

D = Designated SponsorQ = Liquidity Manager

I = Issuer

L = Liquidity Provider

**ExecID** Member ID of the BEST Executor the order has been sent to within Xetra

**Text** Free formatted text field for internal use

MIOrdNo Member internal order number

OrderNo Exchange order number

**Trader** Trader ID (owner of the order)

**Date** Entry date of the order

**Time** Entry time of the order

**Currency** (trading currency for instruments listed per unit, denomination

currency for instruments listed in percentage)

**Submitter** Trader ID (submitter of the order)

Yield of the order limit (only for bonds)

**Held** "H" indicates a held order.

Fields Description

(Order Filter)

Buv Select buy orders only

Sell Select sell orders only

All (Order Filter Field

Group)

Select all orders

Trader Trader ID (for senior traders only). Disabled for normal traders (if logged

into only one exchange). Subgroup ID (3 characters) has to be specified

to see trades of the whole subgroup.

Act Account type: Agent (A), Proprietary (P), Designated Sponsor (D),

Liquidity Manager (Q), Issuer (I), Liquidity Provider (L)

**Active** Filter all active orders

Held Filter all held orders

All (Held/Active

Selection Field Group)

Filter active and held orders

OrdTyp Type of the orders to be selected: Market order (M), Limit order (L),

Iceberg order (I), Market-to-limit order (T)

MIOrdNo Member internal order number

Free format text field for members' internal use **Text** 

OrderNo Exchange order number

**ExecID** Member ID of the BEST Executor the order has been sent to within Xetra

Date: Min/Max Lower/upper boundary of entry date

Limit: Min/Max Lower/upper boundary of limit

Time: Min/Max Lower/upper boundary of entry time

Yield: Min/Max Lower/upper boundary of yield (for bonds only)

**Maturity Date:** Lower/upper boundary of maturity date (for bonds, warrants and basis Min/Max instruments only)

The **Own Order Overview** window only displays unexecuted orders – trades are displayed in the **Trade Information** and **Back Office Information** windows.



To select several consecutive orders, left-click on the first order and drag the mouse as required. To select non-consecutive orders, press **<Ctrl>** and select as required.

To select all orders displayed, click on any column header.

Changing certain order attributes can alter the matching priority (cf. section 5.2 Order Entry/Order Maintenance).

Held orders are automatically re-submitted upon modification.

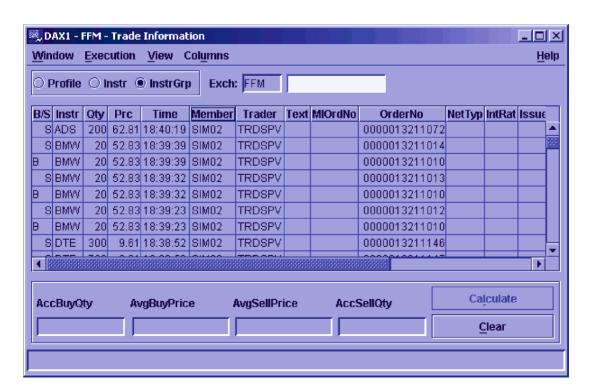
#### **Trade Information**

6.2

[MENU – Xetra Trading System]Own • Trade Information



<Ctrl> + T • Trade Information



Window 6.3: Trade Information

#### Dynamic display

Any changes are updated automatically.

# Execution confirmations

Non-senior trader: only execution confirmations entered for the same trader ID

Senior trader: execution confirmations entered for the same trader ID, for another trader ID of the same subgroup, or for the entire subgroup

#### **Quick Filter**

Execution confirmations of an instrument, an instrument group or an instrument profile are displayed.

For instrument profile creation cf. section 7.1 Profile Handling.

The name of the selected instrument, instrument group or instrument profile is displayed in the window header.

# Trade Information Filter

The **Trade Information Filter** window is used to specify further filter criteria for execution confirmations displayed in the **Trade Information** window. The **Quick Filter** field group at the top of the window is the only mandatory selection; all other filter criteria are optional.



Window 6.4: Trade Information Filter

#### Buttons

#### **Function**

(Trade Information)

Ca<u>l</u>culate

Calculate the average price and accumulated quantity for all displayed or selected, execution confirmations on one or both order book side(s) and display this data in the **Calculation** field group at the bottom of the window.

<u>C</u>lear

Clear any selection and the Calculation field group.

#### Columns

### Description

(Trade Information)

B/S B = Buy order

S = Sell order

Instrument short name

WKN Wertpapierkennnummer (German Security Identification Number)

**ISIN** International Security Identification Number

**Exch** Exchange at which the instrument is being traded

**Curr** Currency

**Qty** Quantity of the trade

**Prc** Price of the trade

**Time** Execution time

Member ID

**Trader** Trader ID

**Text** Free format text field for members' internal use

MIOrdNo Member internal order number

**OrderNo** Exchange order number

**NetTyp** Netting type:

P = Price levelO = Order level 6. Own Orders and Trades

Columns Description

(Trade Information)

IntRat Interest rate (only for bonds and basis instruments)

**Issuer** Issuer of bond (only for bonds and basis instruments)

InstSubTyp Instrument subtype – bonds and basis instruments

**WarCateg** Warrant Category

MrtyDat Maturity date (only for bonds, warrants, and basis instruments)

Yield for price (only for bonds)

Y = Xetra BEST trades

Columns Description

(Trade Information Filter)

**Buy** Select buy orders only

**Sell** Select sell orders only

All Select all orders

Trader ID (for senior traders only). Disabled for normal traders (if logged

into only one exchange). Subgroup ID (3 characters) has to be specified

to see trades of the whole subgroup.

MIOrdNo Member internal order number

**Text** Free format text field for members' internal use

Time: Min/Max Lower/upper boundary of entry time

Yield: Min/Max Lower/upper boundary of yield (for bonds only)



If the **Trade Information** list box within the **Trade Information** window is empty when opening the window, check whether you have selected a trade information filter.

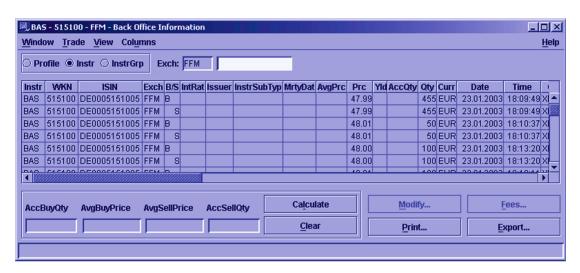
#### **Back Office Information**

■ [MENU – Xetra Trading System] Own • Back Office Information

■ <F10> • Back Office Information

6.3





Window 6.5: Back Office Information

# Dynamic display of all trade details

Any changes are updated automatically. Trades of the current trading day and the four preceding exchange trading days can be displayed. The display includes the counterparty, where permitted by the respective exchange.

#### **Quick Filter**

Trade confirmations of an instrument, an instrument group or an instrument profile are displayed.

For instrument profile creation cf. section 7.1 Profile Handling.

The name of the selected instrument, instrument group or instrument profile is displayed in the window header.

# Back Office Information Filter

The **Back Office Information Filter** window is used to specify filter criteria for trade confirmations displayed in the **Back Office Information** window. The **Quick Filter** field group at the top of the window is the only mandatory selection; all other filter criteria are optional.



Window 6.6: Back Office Information Filter

Buttons	Function
(Back Office Information	on)
Calculate	Calculate the average price and accumulated quantity for all displayed, or selected, trades and display this data in the <b>Calculation</b> field group at the bottom of the window.
<u>C</u> lear	Clear any selection and the <b>Calculation</b> field group.
Modify	Modify a selected trade using the <b>Trade Maintenance</b> window. This window is also used to designate a trade for give-up.
<u>F</u> ees	Display fees for selected trades.
Print	Print all trades which apply to the current filter settings.
Export	Exports all filtered trades to a file.

Columns

Description

(Back Office Information)

Instrument short name

**WKN** Wertpapierkennnummer (German Security Identification Number)

**ISIN** International Security Identification Number

**Exch** Exchange at which the instrument is being traded

B/S B = Buy order

S = Sell order

IntRat Coupon (bonds and basis instruments only)

**Issuer** Issuer (warrants, bonds and basis instruments only)

Instrument subtype (warrants, bonds and basis instruments only)

MrtyDat Maturity date (warrants, bonds and basis instruments only)

**AvgPrc** Average price of underlying executions (only for netted trades)

**Prc** Price of the trade (for netted trades this will be the highest price of last

matching transaction)

Yield (bonds and basis instruments only)

**AccQty** Accumulated quantities of underlying executions (only for netted trades)

**Qty** Quantity of the trade (for netted trades this will be the quantity of all

orders within one price and matching transaction)

**Curr** Currency

Member ID

**Trader** Trader ID

**Date** Date of the trade execution

**Time** Time of the trade

**Cpty** Member ID of the counterpart of the trade

TrdNo Trade ID

6. Own Orders and Trades

Columns

Description

(Back Office Information)

**Suffix** A unique number which signals that details of the trade have been

modified.

**NetTyp** Netting type:

P = Price level O = Order level

S = End of day settlement instructions

Accumulated market valuations of underlying executions (only for net-

ted trades)

MktVal Market value of the trade (for netted trades this will be MktVal of last

partial execution)

**StIAmt** Settlement amount of the trade

**AccrInterest** Accrued interest of the trade (bonds only)

**AccrintDays** Accrued interest days of the trade (bonds only)

**DevIntPay** Deviating interest payment (bonds only)

MIOrdNo Member internal order number

Act Account type:

A = Agent P = Proprietary

D = Designated SponsorQ = Liquidity Manager

I = Issuer

L = Liquidity ProviderE = BEST Executor

**Text** Free formatted text field for the members' internal use

**OrderNo** Exchange order number (only for Xetra trades)

P/F The order completion flag indicates whether the underlying order has

been partially ("P") or fully ("F") executed. It is left blank for trades where no information about the order completion status is available

(e.g. OTC trades).

**ExecID** Member ID of the BEST Executor the order has been sent to within Xetra

**KVNo** Kassenvereinsnummer





Columns

Description

(Back Office Information)

**CCPCM** Equity CCP clearing member ID

**CM** Clearing/Settlement member ID

StILoc Settlement location

StlAct Settlement account

**StIDate** Settlement date of the trade

**StlCurr** Trading currency (which is also valid for settlement)

**StlCode** Settlement code of the trade:

DVP = delivery versus payment (default)

DFP = delivery free of payment DAP = delivery and payment

**CptyKVNo** Kassenvereinsnummer of the counterparty

**CptyCM** Clearing/Settlement member ID of the counterparty

**CptyStlLoc** Settlement location of the counterparty

**CptyStIAct** Settlement account of the counterparty

**TrdType** Type of the trade:

XP = Xetra tradeXB = Xetra BEST tradeOTC = OTC tradeEXT = External trade

OTCTrdTime OTC trade time

**GuTu** Give-up/Take-up indicator

Y = Trade is in give-up/take-up process Blank = Trade is not in give-up/take-up process

**Exchange** rate between trading and denomination currency.

If the **Back Office Information** list box within the **Back Office Information** window is empty when opening the window, check whether you have selected a back office information filter.



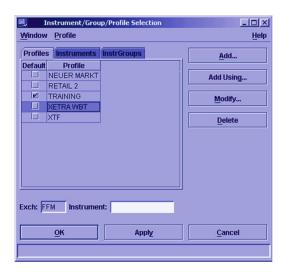


### Information and Settings

### 7.1 Profile Handling



- [MENU e.g. Order Market Overview] View • Instrument/Group/Profile Selection
- <F6> Instrument/Group/Profile Selection



Window 7.1: Instrument/Group/Profile Selection

Instrument profile selection

The "selection level" (**OK/Apply** buttons) is used to select a profile from the list box.

Instrument profile maintenance

The "creation level" (Add/Add Using/Modify/Delete buttons) is used to add, modify or delete instrument profiles.

Buttons	Function
<u>O</u> K	Select an instrument profile. The selected instrument profile will be displayed in, or returned to, the calling window (e.g. in the <b>Order Market Overview</b> window). The <b>Instrument/Group/Profile Selection</b> window will be closed.
Apply	Select an instrument profile. The selected instrument profile will be displayed in, or returned to, the calling window (e.g. in the <b>Order Market Overview</b> window). The <b>Instrument/Group/Profile Selection</b> window will remain open.
<u>C</u> ancel	Close the <b>Instrument/Group/Profile Selection</b> window without any changes.
<u>A</u> dd	Add a new instrument profile.
Add Using	Add a new instrument profile using the selected as a template.
Modify	Modify the selected instrument profile.
<u>D</u> elete	Delete the selected instrument profile.

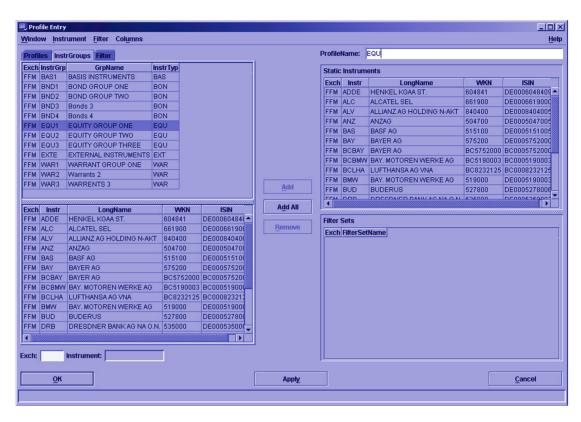
Instrument profiles are user-defined groups of instruments that are used to display data (market data as well as own orders and trades), facilitate the entry of data and to set up certain defaults within Xetra J-Trader.



Instrument profiles can comprise "static instruments" (=instruments defined on a specific basis) as well as "filter sets" (=user-defined filter criteria defining the instruments contained within the profile). For users logged in to several exchange back ends, instrument profiles can contain data from multiple exchanges.

If a profile contains more than 500 instruments, the first 500 will be shown (beginning with the static part of the profile).

As a faster alternative to selecting the required instrument profile and clicking on the **OK** button, the selection can also be carried out by a double click on the profile in the list box.



Window 7.2: Profile Entry with selected InstrGroups tab

Profile Entry (Maintenance)

**Profile Entry** is used to create and add a new profile; **Profile Maintenance** is used to modify an existing profile.

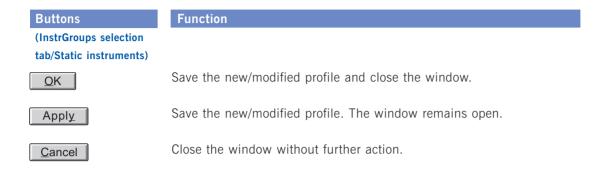
Static instruments

This section is used to define static instruments for a profile. Each static instrument must be specifically selected via the **InstrGroups** tab and will be used to display data, without any automatic changes or updates.

Filter sets

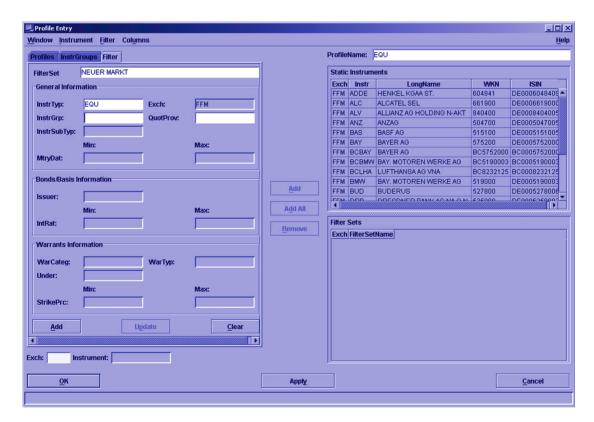
Using the **Filter** tab, users can create dynamic filter sets to specify the profile contents dynamically. The system will verify the actual instruments contained upon initial creation or upon modification of the profile, as well as upon login to the relevant Xetra exchange back end(s).

Buttons	Function
(InstrGroups selection tab/Static instruments)	
<u>A</u> dd	Add the entered or selected instrument(s) to the profile.
Add all	Add all instruments of the Instrument Selection list box to the profile.
Remove	Remove the selected instrument(s) from the profile.



Multiple instrument selection is only possible in certain cases. To select consecutive list box entries, click on the first instrument to be selected and drag down the mouse as required. For non-consecutive entries, hold the **<Ctrl>** key and select multiple instruments by mouse click.





Window 7.3: Profile Entry with selected Filter tab

# Dynamic instrument selection

Select filter criteria for dynamic instrument selection.

Different filter criteria are enabled depending on the instrument type used.

7. Information and Settings



Buttons
(Filter selection tab)

Add a filterset to the Filter Sets list box.

Update
Update
Update (modify) an existing filter set.

Clear
Clears the entry fields in the Filter pane.

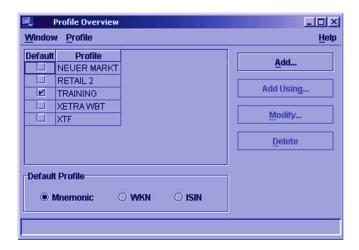


The actual contents of filter sets are not displayed in the **Instrument Profile Entry/Maintenance** window. Use a display window such as **Order Market Overview** if you need to verify the contents.

The fields in the **Filter** selection pane are enabled depending on the instrument type used for each filter set.



- [MENU Xetra Trading System]Settings Profile Overview
- <F6> Profile Overview



Window 7.4: Profile Overview

# Default instrument profile

Select the default profile and set the display convention (instrument mnemonic, WKN or ISIN) for the context menu of the **Instr** field in various windows.

Buttons	Function
Add	Add a new instrument profile.
Add Using	Add a new instrument profile using the selected as a template.
Modify	Modify the selected instrument profile.
<u>D</u> elete	Delete the selected instrument profile.

A default instrument profile accelerates the selection of frequently used instruments.



Only windows opened after selection of the default instrument profile will be affected by this change.

### **General Settings**

7.2

[MENU – Xetra Trading System]Settings • General Settings

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■ <Ctrl> + G • General Settings



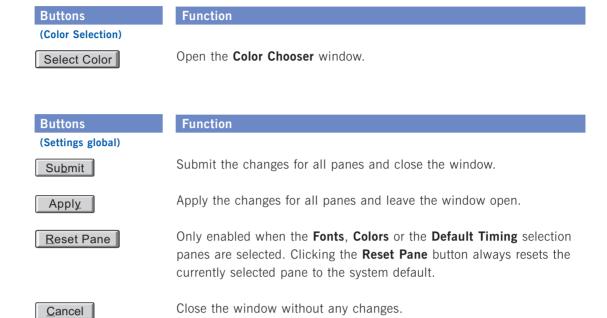
Window 7.5: Color Selection

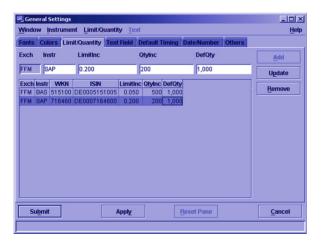
#### **Color Selection**

Define color for

- foreground,
- background,
- background 2 additional background color for each second line in tables,
- price trends in those windows that display current price information,
- cells in all windows that are updated automatically,
- scheme of the windows.

7. Information and Settings





Window 7.6: General Settings, Limit/Quantity tab

# Quantity and limit increments

Define instrument-specific quantity, limit increments and default quantity.

Set the increment (=step size) for context menus displayed in the **Limit** and **Qty** fields in various windows.

Buttons	Function
(Quantity/Limit increments)	
<u>A</u> dd	Add a new entry to the <b>Limit/Quantity Configuration</b> list box.
Update	Modify the quantity and limit increments for the selected instrument and update the list box with the entered value(s).
Remove	Remove selected instrument(s).

Changes made must be validated using the **Update** button to become effective before submitting changes using the **Submit** or **Apply** button.





Window 7.7: General Settings, Text Field tab

# Alphanumeric entries for context menus

Predefine a maximum of 50 alphanumeric entries.

The text field values contained in the **Text Field** tab are available for quick entry via a context menu in the **Text** field, e.g. in the **Fast Order Entry** window.

Buttons	Function
Add	Add a new text field value to the list box.
Update	Update the text field data for a selected text field and updates the list box with the changed data.
Remove	Remove the selected row(s).

7. Information and Settings



All text field entries displayed in the list box can be sorted in ascending or descending order by double clicking the column header. This function can be used to quickly add data that facilitates the identification and attribution of orders and trades.



Window 7.8 General Settings, Others tab

#### Other Settings

#### Enable or disable

- yield calculation,
- raise quote alerts,
- disable tool tips,
- disable one click action in the **Order Market Overview** window (single click trading functionality).

Designated Sponsor/Liquidity Manager can switch on/off the raise of quote alerts. If it is selected, the Designated Sponsor/Liquidity Manager will receive quote alerts concerning his own quotes via the **Message Log** window. The alerts display the Designated Sponsor/Liquidity Manager whether his quote has been partially or fully matched.



### **Save Window Configuration**



- [MENU Xetra Trading System]Settings Save Window Configuration
- <Ctrl> + W

# Saves the desktop configuration

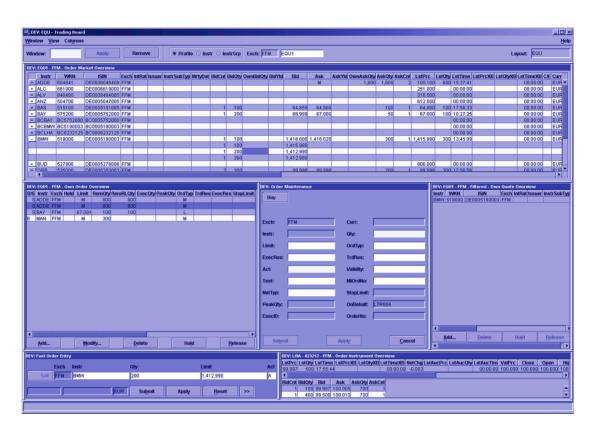
This function saves the position, size and displayed instruments or instrument profiles, of windows currently displayed, however, excluding any filter or selection windows.

8. Trading Board

# Trading Board



[MENU – Xetra Trading System]Own • Trading Board



Window 8.1: Trading Board

# Individual configurable frame set

The **Trading Board** window includes information and functionality of several windows. Window containers can be created by dragging the dividers from the border of the window towards the inner part. Every container can be equipped with exactly one window.

Container layouts can be stored and reloaded at any time.

# Applying a window to a container

The **Trading Board** window contains a menu, a selection panel, window containers and the status bar. Opened the first time the empty container uses the full space available for containers and is surrounded by a small border (dividers). These dividers can be dragged to resize the containers. If a divider from the outer border is dragged towards the inner part a new container is created. Dragging the top or the bottom divider results in a new row, whereas dragging the very left or the very right divider results in a new column within the corresponding row.

A container can be equipped with a window by activating the container e.g. with a mouse click (a red frame indicates the active window) and selecting one of the available windows with the window selection of the selection panel. The selection can be applied by hitting the return key or by pressing **Apply**.

The following windows are available for selection:

- Back Office Information
- Fast Order Entry
- Order Entry
- Order Maintenance
- Order Instrument Full Overview
- Order Instrument Overview
- Order Market Overview
- Own Order Overview
- Own Quote Overview
- Open OTC Trading
- Quote Entry
- Quote Request Overview
- Trade Information
- Ticker

8. Trading Board

# Functionality of windows

The functionality of each internal (plugged-in) window is exactly the same as of the external version of the window. For further descriptions on an individual window, please refer to the corresponding section.

Concerning the layout, external (not included in the **Trading Board** windows) and internal windows differ in the following way:
Internal windows do not contain an instrument selection, a status bar and a menu. These functionalities are to be found directly in the **Trading Board** window according to the active window.

# Saving and loading layouts

Layouts can be stored and reloaded at any later time.

The window menu shows all available layouts (limited to 20) for selection. The active layout is marked.

Further window menu items are:

New = Clears the **Trading Board** completely and shows the

initial, empty layout.

Add Using — Creates a new layout by using the currently existing

layout.

Delete Layout = Deletes the currently selected layout from the layout

selection list.

Close = Closes the **Trading Board** window.

All layouts are stored in the user's configuration file.



### Provision of Liquidity

Since the Xetra J-Trader functionality for Designated Sponsors, Liquidity Providers, Liquidity Managers, BEST Executors and Issuers is almost identical, the relevant windows and functions are described from the perspective of a Designated Sponsor, with additional information given in the event of differences.

#### 9.1 Quote Entry



- [MENU Xetra Trading System]Trading Quote Entry
- Double-click on a quote request (Quote Reguest Overview) Quote Entry
- Double-click on the "Q" indicator in the QR column of market overview windows Quote Entry
- <F3> Quote Entry



Window 9.1: Quote Entry

#### Enter a quote

Allows a Designated Sponsor, Liquidity Provider, Liquidity Manager, BEST Executor to enter a (BEST) quote, or an Issuer to enter a public quote or auction quote.

Designated Sponsors, Liquidity Providers, Liquidity Managers or Issuers within the same subgroup can have a maximum of one quote per instrument in the order book at any time. Therefore, a quote entry might overwrite an already existing quote in the order book (BEST Executors can only have one BEST quote per member) Quotes are always GFD (Good-For-Day).

Buttons Function

Submit Submit the quote and close the **Quote Entry** window.

Apply Submit the quote and leave the **Quote Entry** window open.

Cancel Close the Quote Entry window without any action.

Fields Function

Exch (mandatory) Exchange

**Curr** Currency (trading currency for instruments listed per unit, denomination

currency for instruments listed in percentage)

Instrument short name, WKN or ISIN

**Act (mandatory)** Account type:

D = Designated Sponsor
 Q = Liquidity Manager
 I = Issuer (Warrant Issuer)
 L = Liquidity Provider
 E = BEST Executor

Bid (mandatory) Bid limit

Ask (mandatory) Ask limit

BidQty (mandatory) Bid quantity (instrument-specific minimum quote size is displayed after

selecting the instrument)

AskQty (mandatory) Ask quantity (instrument-specific minimum quote size is displayed after

selecting the instrument)

**Text** Alphanumeric reference with a maximum of 12 characters

**MIOrdNo** Member internal order number (up to 16 characters)

**NetTyp** Netting type:

P = Price level netting O = Order level netting 9. Provision of Liquidity

Fields	Function
BidBnd	Upper bound for the execution against the bid side of the BEST quote (for BEST quotes only)
AskBnd	Lower bound for the execution against the ask side of the BEST quote (for BEST quotes only)
BidResQty	Reserve quantity for executions against the bid side of a BEST quote (for BEST quotes only)
AskResQty	Reserve quantity for executions against the ask side of a BEST quote (for BEST quotes only)



**Issuers only:** To enter a public quote, the quantity of both the bid and the ask side of the quote must be zero.

Entry of an auction quote where the ask side is zero is possible for sold-out warrants.

BEST Executors only: The relative bid limit must be positive if a value is entered; for the relative ask limit a minus sign ("-") have to be entered (must be < 0) in front of the relative limit.

Entry of a quote where the bid or ask limit, the bid or ask quantity, the upper or lower bound or the bid or ask reserve quantity is empty is possible (one sided BEST quote).

For BEST quotes the bid/ask quantity defines the maximum executable quantity for one order.

#### **Quote Request Overview**

[MENU – Xetra Trading System]Order Market • Quote Request Overview

<F11> • Quote Request Overview



9.2



Window 9.2: Quote Request Overview

#### Dynamic display

Incoming quote requests are displayed in chronological order; no historical retrieval of quote requests submitted before the window was opened.

#### **Quote requests**

Designated Sponsors and Liquidity Managers receive full information on the quote request; for traders without a Designated Sponsor license the columns indicating a buy/sell interest (**B/S**), the initiator of the quote request (**Member**) and the quantity (**Qty**) always remain blank.

Quote requests for Issuers and Liquidity Providers include the quantity, but not the buy/sell interest or the initiator of the quote request.

#### Instrument/Group/ Profile selection

All quote requests for a selected instrument, instrument profile or instrument group are displayed.

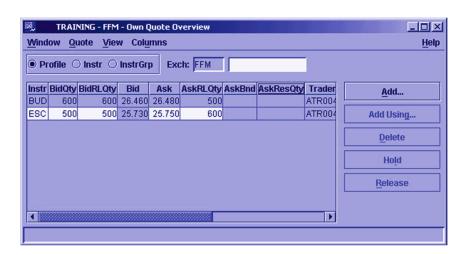
The name of the selected instrument, profile or group is displayed in the window header.

9. Provision of Liquidity

#### 9.3 Own Quote Overview



[MENU – Xetra Trading System]Own • Own Quote Overview



Window 9.3: Own Quote Overview

#### Dynamic display

Any changes are updated automatically.

#### Own quotes

Quotes displayed in the **Own Quote Overview** list box are sorted by exchange and instrument. When selecting the **Expand** menu item from the **View** menu, all instruments comprised in the selected profile or group are displayed, regardless of whether there currently is a quote in the order book. Selecting the **Collapse** menu item from the **View** menu restricts the display to those instruments for which there is a quote in the order book.

#### **Quote Filter**

The **Quote Filter** window is used to specify filter criteria for quotes displayed in the **Own Quote Overview** window. The **Quick Filter** field group at the top of the window is the only mandatory selection; all other filter criteria are optional.

**Issuers only:** Checking the **Public Quote** box sets the display in the **Own Quote Overview** window to public quotes only (note that this display is not updated dynamically).



Window 9.4: Quote Filter

Buttons (Own Quote Overview)	Function
Add	Enter a new quote via the <b>Quote Entry</b> window.
Add Using	Enter a new quote via the <b>Quote Entry</b> window using a selected quote as a template.
	If several quotes are selected, the Mass Quote Entry window is opened.
<u>D</u> elete	Delete a selected quote.
Hold	Hold a selected quote. (The quote is removed from the order book.)
Release	Release a held quote. The released quote gets new order numbers, a new time stamp, and is re-entered into the order book.

Columns	Description		
(Own Quote Overview)			
Instr	Instrument short name		
WKN	Wertpapierkennnummer (German Security Identification Number)		
ISIN	International Security Identification Number		
Exch	Exchange at which the instrument is being traded		
IntRat	Coupon (bonds and basis instruments only)		

Columns	Descriptio
(Own Quote Overview)	
ssuer	Issuer (war

**Issuer** Issuer (warrants, bonds and basis instruments only)

**InstrSubTyp** Instrument Subtype (warrants, bonds and basis instruments only)

MrtyDat Maturity date (warrants, bonds and basis instruments only)

**BidResQty** Reserve quantity of the bid leg of a BEST quote (for BEST quotes only)

BidBnd Upper bound for the execution against the bid leg of the BEST quote

(for BEST quotes only)

**BidQty** Remaining quantity of the total bid part of the quote

**BidRLQty** Remaining round lot quantity of the bid part

**Bid** Limit of the bid part of the quote

**Ask** Limit of the ask part of the quote

**AskRLQty** Remaining round lot quantity of the ask part

**AskQty** Remaining quantity of the total ask part of the quote

**AskBnd** Lower bound for the execution against the ask leg of the BEST quote

(for BEST quotes only)

AskResQty Reserve quantity of the ask leg of a BEST quote (for BEST quotes only)

**Trader** ID (owner of the quote)

**Currency** (trading currency for instruments listed per unit, denomination

currency for instruments listed in percentage)

**Held** "H" indicates a held quote.

MIOrdNo Member internal order number



Columns

Description

(Own Quote Overview)

**Text** Free formatted text field for members' internal use

**NetTyp** Displays the netting type:

O = Order Level P = Price Level

**Quote Type** "P" indicates a public quote.

**Act** Specifies the account type of the private quote:

D = Designated SponsorQ = Liquidity Manager

I = Issuer

L = Liquidity Provider E = BEST Executor

The **Own Quote Overview** window only displays active (=unexecuted) quotes – trades are displayed in the **Trade Information** and **Back Office Information** windows.



To select several consecutive quotes, left-click on the first quote and drag the mouse as required. To select non-consecutive quotes, press **<Ctrl>** and select as required.

To select all quotes displayed, click on any column header.

BEST Executors only: For BEST quotes the **Bid/AskQty** column displays the total entered bid/ask quantity.





10. Sources of Information, Contact

## Sources of Information/Contact

#### Xetra website

http://www.xetra.de

#### Xetra Trading Helpdesk

Phone +49-69-2101-1400 Fax +49-69-2101-1401

#### Xetra Technical Helpdesk

Phone +49-69-2101-8400 Fax +49-69-2101-8401

#### **Xetra Customer Consulting**

Phone +49-69-2101-1640 Fax +49-69-2101-1641

#### **Trainingscenter**

Phone +49-69-2101-3767

website: http://trainingscenter.deutsche-boerse.com E-Mail: trainingscenter@deutsche-boerse.com

# 11 Menu Reference

Menu Bar	Item	Description	Shortcut
<u>W</u> indow	E <u>x</u> it	Allows the user to log out from the Xetra front end application.	Ctrl+X
	[Overview Window Title]	Lists the overview windows currently opened, displayed with the selected filter settings, and any open filter/selection windows belonging to the opened overview windows. If the user selects one of the windows from the list, the overview window along with its opened filter/selection windows are restored to their size before they were minimized.	
O <u>r</u> der Market	Order <u>I</u> nstrument Overview	The <b>Order Instrument Overview</b> window displays detailed order book information for one particular instrument. This includes, e.g. information on the accumulated order size per limit for the best 10 bid and ask limits as well as the number of orders for each limit and a variety of instrument data of the current trading day.	Ctrl+0
	Order Instrument <u>F</u> ull Overview	The <b>Order Instrument Full Overview</b> window displays detailed order book information for one particular instrument. This window has no limit on the depth of the displayed order book, but it is not updated dynamically by broadcasts.	
	Order <u>M</u> arket Overview	The <b>Order Market Overview</b> window displays market relevant information concerning the overall order market. The best 10 bids and asks for a selected instrument profile are displayed.	Ctrl+M
	Quote <u>R</u> equest Overview	The <b>Quote Request Overview</b> window displays all incoming quote requests for instruments with a specified instrument profile or an instrument group.	F11
	<u>T</u> icker	The <b>Ticker</b> window displays online trade price information.	F5
<u>T</u> rading	<u>O</u> rder Entry	The <b>Order Entry</b> window allows the user to enter a new order.	F2

Menu Bar	Item	Description	Shortcut
	F <u>a</u> st Order Entry	The Fast Order Entry menu item activates the Fast Order Entry window to enter orders.	Ctrl+R
	Ma <u>ss</u> Order Entry	The <b>Mass Order Entry</b> window allows the user to enter more than one order at the same time.	F3
	Quote Entry	The <b>Quote Entry</b> window allows to enter quotes, BEST quotes, public quotes, auction quotes and matching ranges.	
	Mass Quo <u>t</u> e Entry	The <b>Mass Quote Entry</b> window allows the user to enter more than one quote at the same time.	F4
	Quote <u>R</u> equest Entry	The <b>Quote Request Entry</b> window allows the user to enter a quote request for a particular instrument.	
	Dividend <u>P</u> ayment Adjustment	The <b>Dividend Payment Adjustment</b> window allows the user to specify the amount to adjust limits in case of a capital adjustment or a dividend adjustment.	
OT <u>C</u>	Open OTC Trading	The <b>Open OTC Trading</b> window allows the user to see all own open OTC trades designated to him and approve them. The user can also enter new OTC trades.	F9
<u>O</u> wn	T <u>r</u> ading Board	Configurable window which includes information and functionalities of several windows.	
	Own Order Overview	The <b>Own Order Overview</b> window displays an overview of all own orders for selected filter criteria. Senior Traders can view all orders of traders within their subgroup.	F8
	Own <u>Q</u> uote Overview	The <b>Own Quote Overview</b> window displays all own quotes, BEST quotes, auction and public quotes for the selected filter criteria. The quotes can be deleted, held and released via the window.	
	Back Office Information	The <b>Back Office Information</b> window displays own trades for the selected filter criteria.	F10
	<u>T</u> rade Information	The <b>Trade Information</b> window displays execution confirmations for selected filter criteria.	Ctrl+T

Menu Bar	Item	Description	Shortcut
<u>I</u> nformation	<u>N</u> ews	The <b>News</b> window displays Xetra specific news, e.g., new tradable instruments, delay in trading start, suspension of an instrument.	Ctrl + N
	Instrument <u>W</u> atch	The <b>Instrument Watch</b> window allows to specify alerts for prices, asks, bids and volume.	F12
<u>S</u> ettings	Profile Overview	The <b>Profile Overview</b> window allows the user to add, modify, or delete trader-defined instrument profiles. It is possible to state the default instrument profile.	F6
		Profiles may be selected using the Instrument/Group/Profile Selection window.	
	Xetra <u>L</u> ogin/Logout	The <b>Xetra Login/Logout</b> window allows the user to log in and out of Xetra.	Ctrl+L
	Change Password	The <b>Change Password</b> window allows the user to change the trader login passwords.	
	Save <u>W</u> indow Configuration	Save the current desktop configuration, i.e., the position and setting of the dynamically updated windows currently open.	Ctrl+W
	Report Selection	The <b>Report Selection</b> window allows the user to select certain reports which are generated and sent to the member during end-of-day processing.	
	<u>U</u> ser Overview	The <b>User Overview</b> window lists all of a member's Xetra users for one exchange.	
	Subgroup License Maintenance	The <b>Subgroup License Maintenance</b> window allows to assign the Designated Sponsor, Liquidity Manager and BEST executor license to a subgroup for one exchange.	

Menu Bar

Item

Description

Shortcut

Subgroup <u>A</u>ssignment Maintenance The **Subgroup Assignment Maintenance** window allows to assign instrument groups to a subgroup for one exchange.

Ctrl + G

F1

**General Settings** 

The **General Settings** window is a tabbed pane window, which allows to select fonts and colors, configure the increments of limits and quantities, set up user-defined text field context menus, set up the default timing for highlighting and quote request indicators, define the display of time and date formats, enable yield calculation, raise quote alerts and turn tool tips as well as one click action on and off.

<u>H</u>elp

On this window

The **Help** window displays entries from a help document and allows the user to access help

information.

About

Information regarding e. g. the version of the Xetra J-Trader can be found in this window.

